

APPENDICES

CITY OF KENT, OHIO
2018 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND

	2018
	<u>RECOMMEND</u>
GENERAL FUND - 001	
New Admin. Building Planning	\$ 300,000
Community and Development - Shade Trees	10,000
TOTAL	\$ <u>310,000</u>
PARKS AND RECREATION - 106	
Park and Recreation Services	\$ 185,000
TOTAL	\$ <u>185,000</u>
Law Enforcement Trust - 125	
Police Services	\$ 0
TOTAL	\$ <u>0</u>
COMMUNITY DEV BLOCK GRANT - 126	
CDBG Community Development	\$ 120,000
TOTAL	\$ <u>120,000</u>
FIRE AND E.M.S. - 128	
Fire Services	\$ 1,125,000
TOTAL	\$ <u>1,125,000</u>
Wireless 911 - 129	
Safety Services	\$ 0
TOTAL	\$ <u>0</u>
WATER - 201	
Service (Admin)	5,000
Engineering	9,000
Central Maintenance	154,500
Vehicle Maintenance	20,000
Service (Plant)	290,000
Capital Facilities	1,249,675
TOTAL	\$ <u>1,728,175</u>

CITY OF KENT, OHIO
2018 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND (CONT'D)

	2018 RECOMMEND
SEWER - 202	
Service (Admin)	5,000
Engineering	9,000
Central Maintenance	49,500
Vehicle Maintenance	20,000
Service (Plant)	360,800
Capital Facilities	2,652,500
TOTAL	\$ <u>3,096,800</u>
 STORM WATER DRAINAGE - 208	
Service (Admin)	80,000
Central Maintenance	25,000
Capital Facilities	\$ 507,500
Engineering	9,000
TOTAL	\$ <u>621,500</u>
 CAPITAL PROJECTS - 301	
Capital Projects - Safety	\$ 74,900
Capital Projects - Service Administration	54,000
Capital Projects - Central Maintenance	185,000
Capital Projects - Service (Capital Facilities)	4,425,750
Capital Projects - Engineering	9,000
Capital Projects - Health Dept.	0
Capital Projects - Vehicle Maintenance	160,000
TOTAL	\$ <u>4,908,650</u>
 GRAND TOTAL ALL FUNDS	 \$ <u>12,095,125</u>
 CHARTER TEST CAPITAL REQUIREMENT	 \$ 3,532,227
 CAPITAL RELATED TO CHARTER TEST	 \$ 3,679,972 **
 PERCENTAGE TO MEET CHARTER TEST	 29.20%
 RECOMMENDED CAPITAL IN EXCESS OF CHARTER REQUIREMENT	 \$ 147,745

****Includes Fairchild Issue II loan repayments of \$25,647, Elm/Mae/Morris \$4,300, and Erie/Depeyster \$26,975 and an estimated \$265,200 in debt service payments on the Fire Station Notes and \$204,200 on the BANs.**

**CITY OF KENT, OHIO
2018 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS**

BUDGET DIVISIONS	2015 APPROVED	2016 APPROVED	2017 RECOMMEND	2018 RECOMMEND
<u>CITY COUNCIL</u>				
Councilmember	9	9	9	9
Clerk of Council	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>MAYOR</u>				
Mayor/President of Council	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CITY MANAGER</u>				
City Manager	1	1	1	1
Executive Assistant to City Manager	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>INFORMATION TECHNOLOGY</u>				
IT & Communications Manager	0	1	1	1
	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>HUMAN RESOURCES</u>				
Human Resources Manager	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CIVIL SERVICE</u>				
Civil Service Coordinator (part-time)	1	1	1	1
Civil Service Coordinator	0	0	0	0
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>LAW</u>				
Director of Law	1	1	1	1
Asst Law Dir/Prosecutor (part-time)	1	1	1	1
Asst Law Director (part-time)	1	1	1	1
Secretary to Dir. of Law	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>FINANCE ADMINISTRATION</u>				
Director of Budget and Finance	1	1	1	1
Controller	1	1	1	1
Operations Analyst	1	1	1	1
Senior Account Clerk	1	1	1	1
Account Clerk	5	5	5	5
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u>INCOME TAX ADMINISTRATION</u>				
Income Tax Auditor	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

**CITY OF KENT, OHIO
2018 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2015 APPROVED	2016 APPROVED	2017 RECOMMEND	2018 RECOMMEND
<u>SERVICE ADMINISTRATION</u>				
Director of Public Service	1	1	1	1
Administrative Assistant to Director of Public Service	1	1	1	1
Construction Clerk	1	1	1	1
Engineering Aide I (full-time starting in 2018)	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>ENGINEERING</u>				
Deputy Service Director/ Superintendent of Engineering	1	1	1	1
Senior Engineer	3	3	3	3
Senior Engineer (part-time)	0	0	0	0
Engineering Technician	2	2	2	2
Engineering Aide I	0	0	0	0
Engineering Aide II	1	1	1	1
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
<u>SAFETY DIRECTOR</u>				
Safety Director	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>POLICE SERVICES</u>				
Police Chief	1	1	1	1
Police Captain	2	2	2	2
Lieutenant	5	5	5	5
Technical Sergeant	4	4	4	4
Police Officer	28	28	28	28
Administrative Assistant to Chief	1	1	1	1
Secretary to Police Department	1	1	1	1
	<u>42</u>	<u>42</u>	<u>42</u>	<u>42</u>
<u>RECORDS AND COMMUNICATIONS</u>				
Coordinator - Dispatchers	1	1	1	1
Clerk-Dispatcher	9	9	9	9
Clerk-Dispatcher (part-time)	3	3	3	3
	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>
<u>JUVENILE SERVICES</u>				
Juvenile Counselor	1	1	1	1
Police Officer	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>SUPPORT SERVICES</u>				
Compliance Officer	2	2	2	2
Detention Officer (part-time)	6	6	6	6
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

**CITY OF KENT, OHIO
2018 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2015 APPROVED	2016 APPROVED	2017 RECOMMEND	2018 RECOMMEND
<u>FIRE SERVICES</u>				
Fire Chief	1	1	1	1
Assistant Fire Chief	0	0	0	0
Fire Captain	3	3	3	3
Fire Lieutenant	3	3	3	3
Firefighter	27	27	27	28
Fireman - Paid on Call	3	3	3	3
Fire Services Specialist	1	1	1	1
	<u>38</u>	<u>38</u>	<u>38</u>	<u>39</u>
<u>COMMUNITY SERVICES - FIRE</u>				
Fire Lieutenant	2	2	2	2
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>CENTRAL MAINTENANCE</u>				
Laborer	0	5	4	4
Utilities Manager	1	1	1	1
Chief Operator	3	3	3	3
Repair Operator	3	3	3	3
Service Technician/Gardener	1	1	1	1
Service Worker	11	8	8	8
Maintenance Worker/Carpenter	1	1	1	1
Arborist Supervisor	0	0	0	0
Facilities Manager	1	1	1	1
Account Clerk	1	0	1	1
	<u>22</u>	<u>23</u>	<u>23</u>	<u>23</u>
<u>VEHICLE MAINTENANCE</u>				
Master Mechanic	1	1	1	1
Mechanic	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>WATER TREATMENT PLANT</u>				
Water Plant Manager	1	1	1	1
Water Laboratory Technician	1	1	1	1
Plant Mechanic	1	1	1	1
Water Plant Chief Operator	1	1	1	1
Water Plant Operator	5	5	5	5
Laborer (General Maintenance)	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>WASTEWATER TREATMENT PLANT</u>				
Water Reclamation Plant Mgr.	1	1	1	1
Equipment Technician	0	1	1	1
Plant Mechanic	1	1	1	1
Water Reclamation Plant Operator	7	7	7	7
Chemist	1	1	1	1
Laboratory Technician	1	1	1	1
Environmental Technician	1	1	1	1
Chief Operator	1	1	1	1
	<u>13</u>	<u>14</u>	<u>14</u>	<u>14</u>

**CITY OF KENT, OHIO
2018 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2015 APPROVED	2016 APPROVED	2017 RECOMMEND	2018 RECOMMEND
<u>HEALTH</u>				
Health Commissioner	1	1	1	1
Deputy Health Commissioner	0	0	0	0
Chief Sanitarian	1	1	1	1
Public Health Sanitarian	2	2	2	2
Admin. Asst. to Health Commissioner	1	1	1	1
Laboratory Technician	0	0	0	0
Chemist	0	0	0	0
Secretary	1	1	1	1
Accreditation Coordinator (full-time starting in 2018)	0	1	1	1
Public Health Sanitarian (part-time)	1	0	0	0
Secretary (part-time)	0	0	0	0
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
<u>PARKS AND RECREATION</u>				
Director - Parks and Recreation	1	1	1	1
Supervisor - Recreation	1	1	1	1
Supervisor - Parks	1	1	1	1
Account Clerk	1	1	1	1
Parks Maintenance Laborer F/T	2	2	2	2
Senior Parks Crew Leader	1	1	1	1
Part-time and Seasonal	45	45	45	45
	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>
<u>KABC</u>				
KABC Coordinator-Part Time	5	5	5	5
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
<u>K-6 CHILD CARE</u>				
Rec Specialist-Full-time	1	1	1	1
Part-time	16	16	16	16
	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>
<u>COMMUNITY DEVELOPMENT</u>				
Director of Community Development	1	1	1	1
Administrative Assistant to Director of Community Development	1	1	1	1
Grants & Neighborhood Programs Coordinator	1	1	1	1
Development Planner	1	1	1	1
Development Engineer	1	1	1	1
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
<u>BUILDING</u>				
Building Services Supervisor	1	1	1	1
Specialized Inspectors (part-time)	8	8	8	8
Code Enforcement Officer (full-time)	1	1	1	2
Construction Clerk	1	1	1	1
	<u>11</u>	<u>11</u>	<u>11</u>	<u>12</u>

**CITY OF KENT, OHIO
2018 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2015 APPROVED	2016 APPROVED	2017 RECOMMEND	2018 RECOMMEND
<u>MAIN STREET PROGRAM</u>				
Sustainability Planner	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>ECONOMIC DEVELOPMENT</u>				
Economic Development Director	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL ALL DEPARTMENTS	<u>294</u>	<u>297</u>	<u>297</u>	<u>299</u>
Full-time	193	196	196	200
Part-time	101	101	101	99

MANAGED RESERVE

This is the account that was established by Council and it is increased every year by the interest earned in the prior year. This balance is not shown anywhere in the budget document, however the estimated amount of interest is included as a use of income tax revenue.

116	Managed Reserve	\$	2,353,428	As of October 31, 2017
		\$	2,182,428	Held in City Investment Portfolio
		\$	171,000	Held in City of Kent Bonds

