

**KENT PLANNING COMMISSION
BUSINESS MEETING
JANUARY 21, 2020**

MEMBERS PRESENT: **Chris Clevenger-Morris
Jeff Clapper
Michael Bruder
Peter Paino**

STAFF PRESENT: **Bridget Susel, Director
Jennifer Barone, Development Engineer
Eric Fink, Asst. Law Director**

I. Call to Order

Mr. Paino called the meeting to order at 7:00 p.m.

II. Roll Call:

Mr. Morris, Mr. Paino, Mr. Bruder, and Mr. Clapper were present. Ms. Edwards was absent.

MOTION: ***Mr. Morris moved to excuse Amanda Edwards from the January 21, 2020 meeting. The motion was seconded by Mr. Clapper.***

The motion carried 4-0.

III. Reading of the Preamble

The Planning Commission operates in accordance with the provisions of the Kent City Charter, the Kent Zoning Code and Subdivision Regulations, all of which establish the powers and duties of the Commission. Members of the Planning Commission are appointed by Kent City Council and serve without compensation. Certain cases such as Conditional Zoning Certificates, Special Zoning Permits, Overlay District Projects and Zoning Amendment require Public Hearings before the Planning Commission. During the Public Hearing, any person wishing to address their concerns to the Commission will be provided the opportunity. Once the Public Hearing is closed, it shall be the discretion of the Chair whether to allow any additional public comment. Cases such as Site Plan Reviews and Subdivision Projects do not require a Public Hearing. However, the Chair will allow public comment on each case as it is taken on the agenda. In each instance where the Commission receives public comments or conducts a Public Hearing, those persons wishing to address their concerns to the Commission will be required to do so under oath or positive affirmation. The oath or affirmation shall be administered to all who wish to speak at the beginning of the Planning Commission Meeting. Once a decision has been made by the Planning Commission on a case, the Case is closed for the Commission, as there is no provision to reopen a case. With the exception of cases falling under the Subdivision Code, any decision of the Planning Commission may be appealed to the City's Board of Zoning Appeals in accordance with the Chapter 1109 of the Zoning Code. Anyone interested in appealing a decision of the Planning Commission is advised to seek private legal counsel.

IV. Election of Officers

MOTION: Mr. Morris made a motion to move Election of Officers to the end of tonight's meeting. Mr. Clapper seconded the motion. The motion carried 4-0

V. Administration of Oath

Mr. Fink instructed those members of the audience wishing to be heard on any of the cases presented at this meeting to rise and raise their right hand. Mr. Fink administered the Oath, "Do you solemnly swear or affirm that the testimony that you are about to give this evening is the truth, the whole truth, and nothing but the truth, so help you God? Please say "I do." The participants responded, "I do."

VI. Correspondence

None

VII. Old Business

None

VIII. New Business

**A. PC20-002 Davey Tree - Addition
1500 North Mantua Street
Site Plan Review and Approval**

Ms. Barone reviewed the staff report as presented.

Susan Allen, TC Architects, 430 Grant St., Akron, stated that their firm did the original design of the building. Ms. Allen stated that the proposed wing is designed to blend in with the existing facility. Ms. Allen stated that the only visual difference is the sliding glass wall in the café area.

Mr. Morris questioned the traffic for the key card gate on Hudson.

Kevin Noble, Scheeser Buckley Mayfield, 1540 Corporate Woods Pkwy, Uniontown, stated that the drive from the building to Hudson Drive is fairly long so they are proposing to have two key gates on the ingress side; 10 feet wide, arm controlled. Mr. Noble stated that the gates will be 65 feet from Hudson Drive so they will have room to stack.

Mr. Clapper questioned who would use the entrance.

Mr. Noble stated it is employees only.

The Commissioners had no further comment.

Public Comment

None

MOTION: *Mr. Morris moved that in Case PC20-002, the Planning Commission approve the Site Plan to construct a building addition and expand the parking lot at 1500 North Mantua Street subject to the following:*

- 1. Technical Plan Review*
- 2. Provide 6 bicycle racks*

The motion was seconded by Mr. Clapper.

The motion carried 4-0.

IX. Minutes

MOTION: *Mr. Morris moved to approve the January 7, 2020 minutes. The motion was seconded by Mr. Clapper.*

The motion carried 4-0.

X. Election of Officers

Mr. Fink summarized the positions and their responsibilities. After Planning Commission Discussion, the appointment of officers is as follows:

MOTION: *Mr. Clapper nominated Amanda Edwards as Planning Commission Chairperson. No other nominations were heard. The vote carried 4-0.*

MOTION: *Mr. Clapper nominated Peter Paino as Planning Commission Vice Chairperson. No other nominations were heard. The vote carried 4-0.*

MOTION: *Mr. Paino nominated Christopher Clevenger-Morris as Planning Commission Secretary. No other nominations were heard. The vote carried 4-0.*

XI. Other Business

None

XII. Adjournment

MOTION: *Mr. Morris moved to adjourn. The motion was seconded by Mr. Clapper. The motion carried 4-0. The meeting adjourned at 7:20 p.m.*